

Newborn Screening Bulletin 2017-3

March 28, 2017

Important information on shipping newborn screening samples

Purolator has suspended package pick-ups due to the possibility of a labor disruption on Wednesday. Hospitals/Midwifery practices must immediately begin using alternative courier services to ship newborn screening samples.

Effective immediately, Purolator will not be accepting shipments until further notice. During this service interruption, Newborn Screening Ontario (NSO) recommends the use of FedEx to continue shipping packages daily. Priority overnight shipments can be processed using NSO's FedEx account number, **300837964**, and can be billed to the recipient at the address below:

Newborn Screening Ontario - LAB (CHEO)
415 Smyth Road
Ottawa ON K1H 8M8

Shipments currently in the Purolator system will be processed and delivered accordingly. Negotiations are continuing and we are hopeful that services will return to normal quickly with no labour disruption. NSO will keep you updated on Purolator's union negotiations as we receive information.

Please continue to ship newborn screening samples daily to minimize delays, and document tracking numbers for packages. It is important that every sample is traceable and reaches NSO as quickly as possible.

Detailed instructions on creating FedEx shipments are enclosed and also available at www.newbornscreening.on.ca under Health Care Providers/Submitter Bulletins. Please contact us at 613-738-3222 ext. 3435 for assistance.

NSO recognizes that this change in workflow will cause inconvenience and we thank you for working with us to ensure no delays are caused by this service interruption.

Jennifer Milburn

Operations Director, NSO





Visit: http://www.fedex.com/ca_english/index.html

1. Select **Ship as Guest**

The screenshot shows the FedEx website interface. At the top, there is a navigation bar with links for 'My Profile', 'Services and Tools', 'FedEx Locations', 'Contact Us', and a language selector set to 'English'. A search bar is also present. Below the navigation bar, there is a 'Welcome' section with a login form for 'User ID' and 'Password', and a 'Login' button. A large purple banner in the center reads 'Open a FedEx business account and save 30% for 6 months.*' with a 'Start saving now' link. On the left, a 'Quick Access' menu lists several options: 'Open a FedEx Account', 'Ship as a Guest' (circled in red), 'Ship with an Account', 'Get Rates and Transit Times', 'Schedule and Manage Pickups', 'View/Pay Invoices', 'Why Choose FedEx', and 'New Customer Resource Center'. Other sections include 'Track a Shipment', 'Find a Location', 'Get a Quick Rate', and 'News'.





1. Address Information

Enter your (From) address and the recipient's (To) address.

From Address

Your name	<input type="text"/>
Company	<input type="text" value="(optional)"/>
Country / Location	<input type="text" value="Canada"/>
Address	<input type="text" value="Street address"/>
	<input type="text" value="Apt, Floor, Suite, etc.. (optional)"/>
Postal code	<input type="text"/>
City	<input type="text"/>
Province	<input type="text" value="Select"/>
Phone	<input type="text"/> Ext. <input type="text" value="(optional)"/>
Email notifications	<input type="text" value="(optional)"/> ?

To Address

Recipient name	<input type="text" value="Newborn Screening Ontario"/>
Company	<input type="text" value="(optional)"/>
Country / Location	<input type="text" value="Canada"/>
Address	<input type="text" value="415 Smyth Rd"/>
	<input type="text" value="Apt, Floor, Suite, etc.. (optional)"/>
Postal code	<input type="text" value="K1H 8M8"/>
City	<input type="text" value="Ottawa"/>
Province	<input type="text" value="Ontario"/>
Phone	<input type="text" value="613-738-3222"/> Ext. <input type="text" value="(optional)"/>
Email notifications	<input type="text" value="newbornscreening@cheo.on.ca"/> ?
Notification language	<input type="text" value="English"/>

[Perform detailed address check](#)

This is a residential address ?

[Continue](#)


2. Enter your pick up location, to address:

Newborn Screening Ontario
415 Smyth Rd
Ottawa, ON K1H 8M8





Select Your Options



FedEx Pak
Small: 10-1/4" x 12-3/4"
Large: 12" x 15-1/2"

Package Details
Package Weight: 1 lbs
Declared value: (optional) CAD

[← Choose another package type](#)

Select a delivery date, time and rate
Don't see your discounts? Please [login](#) to get account specific rates.

Ship Date: Today, Tuesday Mar 28

Delivery Date: **Wed, Mar 29**

Wed, Mar 29				
\$50.41 by 10:00 AM FedEx First Overnight®	\$29.63 by 12:00 PM FedEx Priority Overnight®	\$27.79 by 5:00 PM FedEx Standard Overnight®	\$27.79 by 5:00 PM FedEx 2Day®	\$27.79 by 5:00 PM FedEx Economy®
	Select			

Amounts are shown in CAD

3. Payment

3. Choose **FedEx Pak** (ok to use Purolator packaging)
Select **FedEx Priority Overnight**





Select a delivery date, time and rate

Ship Date

Schedule a pickup

Pickup Location

Ready Time ?

Latest Pickup ?

Pickup instructions

Delivery Date

Wed, Mar 29

\$29.63

by 12:00 PM

FedEx Priority Overnight®



Amounts are shown in CAD

← Choose another delivery date or time

Additional Service Options

Hold shipment at FedEx location ?

FedEx Delivery Signature Options

Signature Type ?

Total Shipping Rate: \$29.63

Total Estimated Rate: \$32.83

Continue

4. Select your pick up **location**
Signature Type **direct signature required**

3. Payment

Enter Payment Information

Enter your credit card information or a FedEx Account number to pay for this shipment

Shipment Payment Method

Bill to

Account no.

Billing address is the same as my recipient's(To) address.

Total Shipping Rate: \$29.63
Canada Ontario harmonized sales: \$3.85
Total Estimated Rate: \$33.48

Continue

5. Bill to information: **Recipient** account number **30087964**

